



TRANSITION PLAN

LOCKHART CAMPUS

BEFORE ATTENDING LOCKHART

Pre-Placement TAC Meeting

Purpose: This meeting will be hosted by the pupils current early years or school. It will allow all adults involved with the child to share information.

The Lockhart DHT in attendance will share a programme of planned transition activities. It will be agreed by the current team around the child what is appropriate in terms of transition visits.

Getting to Know You Meeting

Purpose: This meeting is held in the months before your child starts at Lockhart. This will allow parents and carers to share appropriate information including likes/dislikes with the child's staff team to plan transition and gather information for your child's individual planning.

AFTER 6 WEEKS IN LOCKHART & THROUGHOUT P1-P7

Post-Placement Review Meeting

Purpose: This is for adults and professionals involved in the child to review how your child has settled in Lockhart and ensure their placement is appropriate.

Any further information for individual planning is gathered. This takes place 6 weeks after enrolling in Lockhart. Following this meeting, a copy of your child's Learner's Individual Plan is sent home for you to review.

TAC/Annual Review Meeting

EVERY YEAR

Purpose: Every year your child may require a Team Around the Child Meeting which includes relevant adults, parents and carers to plan supports. Each year parents and carers will be invited to an Annual Review Meeting. This is to share success and plan next steps. This takes place from March onwards. Your child's Learner's Individual Plan is updated with any relevant information that you provide at the meeting and sent home for you to review.

P7 - S1

Transition Review Meeting

Purpose: Mid-way through P7, you will be invited to a meeting to discuss your child's transition into S1 of Lockhart. The DHT for secondary will attend and the process for planning will begin to ensure that transition is smooth.

Annual Review Meeting

Purpose: Each year parents and carers will be invited to an Annual Review Meeting. This is to share success and plan next steps. This takes place between March and June. Staff will share photographs and videos of your child's achievements.

S1 - S2

Annual Review Meeting

Purpose: Each year parents and carers will be invited to an Annual Review Meeting. This is to share success and plan next steps. This takes place from March onwards. Staff will share photographs and videos of your child's achievements.

S3

Transition to Senior Phase and Options Meeting

TPG is a multi agency forum designed to ensure a smooth transition for pupils to a post school destination.

Purpose: This will inform you of the different subject options available for your child to choose. It will take place with a PT or DHT who will provide guidance of the appropriate pathway for your child.

Annual Review & Transition Pathway Group Meeting

Purpose: Referrals will be made at S3 or in a child's Senior Phase. Each year parents and carers will be invited to an Annual Review Meeting. This is to share success and plan next steps. This takes place between March and June. Staff will share photographs and videos of your child's achievements. A referral to the Transition Pathway Group may happen at this time if appropriate. This is to begin the process of planning for after school.

S4 - S5

Annual Review Meeting and Options Meeting

Purpose: To share your child's progress and achievements. It will also inform you to help your child with choosing their subjects for next session.

S6

Transition Meeting

Purpose: To ensure the appropriate supports are in place in preparation for your child leaving Lockhart. It will also focus on securing a positive destination for your child. Other appropriate adults and agencies may be in attendance e.g. Skills Development Scotland (SDS), Enable, Ayrshire College, Trindle Moss, Stride, Health and Social Care. You will be invited to three learning conversations across the year to discuss your child's attainment and achievement.

Annual Review

Purpose: To celebrate the successes and achievements of your child across their school journey.

In addition

Team Around the Child Meetings (TAC)

Every year your child may require a Team Around the Child Meeting which includes relevant adults, parents and carers to plan supports. This meeting may be called as in response to a change in circumstances or as a result of a significant event.



01294 441400



@lockhart_campus